

The Canadian Council for Accreditation of Pharmacy Programs
Le Conseil canadien de l'agrément des programmes de pharmacie

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ANNUAL REPORT

and

DIRECTORY OF ACCREDITED PROGRAMS

2022 - 2023



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ACKNOWLEDGEMENTS

CCAPP acknowledges the financial support provided by its participating member agencies through their annual membership fees: Association of Faculties of Pharmacy of Canada (AFPC), Canadian Pharmacists Association (CPhA), Canadian Society of Hospital Pharmacists (CSHP), National Association of Pharmacy Regulatory Authorities (NAPRA), and The Pharmacy Examining Board of Canada (PEBC)

Acknowledgement is also made of the financial support provided by the following universities through their annual accreditation fees: University of Alberta, University of British Columbia, Dalhousie University, Université Laval, University of Ottawa, University of Manitoba, Memorial University of Newfoundland, Université de Montréal, University of Saskatchewan, University of Toronto, University of Waterloo, and the International Accredited Schools - Beirut Arab University, King Abdulaziz University, King Faisal University, and Qatar University.

CCAPP also acknowledges the financial support provided by the accredited Pharmacy Technician Programs through their annual accreditation fees and their support for the Canadian Pharmacy Technician Educator member position on the Board. A list of the accredited Colleges is found later in this report. In 2022-2023 there were 36 accredited programs across Canada and 1 international program.

Finally, CCAPP acknowledges, with sincere appreciation, the very generous support of the Pharmacy Examining Board of Canada (PEBC) in providing a grant in 2022 – 2023 for special CCAPP initiatives.



CCAPP MISSION, VISION AND GOALS

Mission: The Canadian Council for Accreditation of Pharmacy Programs sets standards for pharmacy and pharmacy technician education programs; grants accreditation awards to programs that meet the standards; and promotes continuous improvement of accredited programs.

Our **Vision** is “to be a world leader in pharmacy program accreditation”.

The **Goals** of the Council are:

- (a) To formulate the educational, scientific, and professional principles and standards that an accredited school, college or faculty of pharmacy or pharmacy technician program is expected to meet, and to maintain, and to revise these principles and standards as necessary.
- (b) To appraise any school, college, institution, or faculty of pharmacy or pharmacy technician program that requests the approval of this corporation.
- (c) To publish a list of approved schools, colleges, institutions and faculties of pharmacy and pharmacy technician programs and to revise such lists annually or as frequently as may be deemed desirable.
- (d) To satisfy itself that schools, colleges and faculties of pharmacy and pharmacy technician programs that have been approved maintain the required standards and to withdraw approval of any school, college or faculty failing to maintain standards formulated by the corporation.
- (e) To assist in the advancement and improvement of pharmaceutical education.



CCAPP MEMBERSHIP AND BOARD OF DIRECTORS 2022 - 2023

Association of Faculties of Pharmacy of Canada

Dr. Marie-France Beauchesne – Montreal, QC

Dr. David Edwards – Waterloo, ON

The Canadian Council for Accreditation of Pharmacy Programs

Dr. Nick Busing (*non-pharmacy academic appointee*) – Ottawa, ON

Dr. Wayne Hindmarsh (ex-officio) – Toronto, ON

Canadian Pharmacists Association

Dr. Philip Emberley – Ottawa ON

Canadian Pharmacy Technician Educators Association

Ms. Julee Joseph – Scarborough, ON

Canadian Society of Hospital Pharmacists

Dr. Curtis Harder – Victoria, BC

National Association of Pharmacy Regulatory Authorities

Ms. Tana Yoon – Calgary, AB

Pharmacy Examining Board of Canada

Ms. Kendra Townsend – Regina, SK

CCAPP OFFICERS/STAFF 2022 - 2023

President – Curtis Harder

President-Elect – Kendra Townsend

Past President – Nick Busing

Chief Executive Officer - K. Wayne Hindmarsh

Coordinator Pharmacy Technician Programs – Cathy Schuster



DIRECTORY OF CCAPP ACCREDITED UNIVERSITY PROGRAMS

The following universities offer pharmacy programs that have been accredited by The Canadian Council for Accreditation of Pharmacy Programs. Included in each listing is the current accreditation award and term. The listing reflects the status of each program as of June 30, 2023.

Canadian Programs

University of Alberta, Edmonton, Alberta

Faculty of Pharmacy and Pharmaceutical Sciences

President Dr. B. Flanagan

Dean Dr. C. Hughes

Doctor of Pharmacy Program – Accreditation Status 2023 - 2027

The University of British Columbia, Vancouver, British Columbia

Faculty of Pharmaceutical Sciences

President Dr. S. J. Ono

Dean Dr. M. Coughtrie

Doctor of Pharmacy Program – Accreditation Status 2020 - 2026

Dalhousie University, Halifax, Nova Scotia

College of Pharmacy

President Dr. D. Saini

Director Prof. S. Mansour

Doctor of Pharmacy Program – Provisional Accreditation Status 2020 -

Université Laval, Québec City, Québec

Faculté de pharmacie

Rectrice Dr. Sophie D'Amours

Doyenne Professor A. Dionne

Le programme de doctorat en pharmacie – Accréditation Status 2020 - 2024

The University of Manitoba, Winnipeg, Manitoba

College of Pharmacy

President Dr. M. Benarroch

Dean Dr. L. Raman-Wilms

Baccalaureate in Pharmacy Program – Accreditation Status 2019 - 2023

Doctor of Pharmacy Program – Provisional Accreditation Status 2019

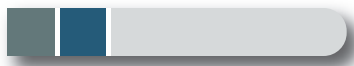
Memorial University of Newfoundland, St. John's, Newfoundland and Labrador

School of Pharmacy

President Dr. N. Bose

Dean Dr. Shawn Bugden

Doctor of Pharmacy Program – Accreditation Status 2022 - 2027



Université de Montréal, Montréal, Québec
Faculté de pharmacie

Recteur Dr. Daniel Jutras
Doyen Dr. S. de Denus

Le programme de doctorat en pharmacie – Accreditation Status 2023 - 2029

University of Ottawa, Ottawa, Ontario
l'École des sciences pharmaceutiques

President Dr. B. Tsutsui
Dean Dr. Daniel Figeys

Le programme de doctorat en pharmacie – Qualifying Accreditation Status 2022 -

University of Saskatchewan, Saskatoon, Saskatchewan
College of Pharmacy and Nutrition

President Dr. P. Stoicheff
Dean Dr. J. Alcorn

Doctor of Pharmacy Program – Accreditation Status 2021 - 2026

University of Toronto, Toronto, Ontario
Leslie L. Dan Faculty of Pharmacy

President Dr. M. Gertler
Dean Dr. L. Dolovich

Doctor of Pharmacy Program (Post Baccalaureate Program) – Accreditation Status 2023 - 2025
Doctor of Pharmacy Program (Entry-Level) – Accreditation Status 2020 - 2026

University of Waterloo, Waterloo, Ontario
School of Pharmacy

President Dr. V. Goel
Director Dr. A. Edginton

Doctor of Pharmacy Program – Accreditation Status 2021 - 2027



International Programs

Beirut Arab University, Beirut, Lebanon

Faculty of Pharmacy

President Professor A. G. El-Adawi

Dean Professor A. El-Lakany

Bachelor in Pharmacy Program – International Accreditation Status 2023 - 2028

King Faisal University, Al Ahsa, SA

College of Clinical Pharmacy

President Dr. M. Al-Oahli

Dean Dr. Bandar E. Aldhubiab

Doctor of Pharmacy Program – International Accreditation Status 2018 - 2024

King Abdulaziz University, Jeddah, SA

Faculty of Pharmacy

President Professor Hana Al-Nuaim

Dean Dr. H. Asfour

Doctor of Pharmacy Program – International Accreditation Status 2017 - 2024

Qatar University, Doha, Qatar

College of Pharmacy

President Dr. Hassan Rashid Al-Derham

Dean Dr. F. Alal

Bachelor of Science in Pharmacy Program – International Accreditation Status 2023 - 2028

Doctor of Pharmacy Program – International Accreditation Status 2023 - 2028



UNIVERSITY SITE VISITS AND ACCREDITATION DECISIONS 2022 - 2023

Canadian University Programs

Université de Montréal

An evaluation of the Doctor of Pharmacy Program at the Faculty of Pharmacy at the Université de Montréal was conducted on November 14-16, 2022.

On the basis of the Board's review of all material received the following was approved:

On June 16, 2023 – *“Le programme de doctorat en pharmacie of Université de Montréal was awarded Accreditation Status by the Canadian Council for Accreditation of Pharmacy Programs for a six-year term ending 2029”.*

The faculté will provide an Interim Progress Report by May 15, 2025 detailing action plans and outcomes associated with:

- Changes to the financial resources available for program operation; and,
- Changes in the academic staff; and,
- Quality improvement efforts associated with findings of the most recent site visit as it relates to the Standards that were Partially Met and Not Met

University of Alberta

An evaluation of the Doctor of Pharmacy Program at the Faculty of Pharmacy and Pharmaceutical Sciences at the University of Alberta was conducted on November 21-23, 2022.

On the basis of the Board's review of the material received, the following was approved:

On June 16, 2023 – *“The Doctor of Pharmacy program at the University of Alberta has been awarded Accreditation Status by the Canadian Council for Accreditation of Pharmacy Programs for a four-year term ending in 2027.”*

The Faculty will provide an Interim Progress Report by May 1, 2024 detailing action plans and outcomes associated with:

- Changes to the financial resources available for program operation; and,
- Changes in the academic staff; and,
- Quality improvement efforts associated with findings of the most recent site visit as it relates to the Standards that were Partially Met and Not Met

Interim Reports:

Interim Reports were received from the University of Waterloo, The University of Saskatchewan, the Université Laval and Memorial University. The Board acknowledged the achievements of each program in addressing the Standards that were deemed partially or not met at the time of their last site visit.



International University Programs

Beirut Arab University

An evaluation of the Bachelor in Pharmacy program at Beirut Arab University was conducted on February 6-7, 2023.

On the basis of the Board's review of the material received, the following was approved:

On June 13, 2023 – *“The Bachelor in Pharmacy program at the Beirut Arab University has been awarded International Accreditation Status by the Canadian Council for Accreditation of Pharmacy Programs for a five-year term ending in 2028.”*

The Faculty will provide an Interim Progress Report by May 1, 2024 detailing action plans and outcomes associated with:

- Changes to the financial resources available for program operation; and,
- Changes in the academic staff; and,
- Quality improvement efforts associated with findings of the most recent site visit as it relates to the Standards that were Partially Met and Not Met

Qatar University

An evaluation of the Bachelor of Science in Pharmacy and Doctor of Pharmacy programs at Qatar University was conducted on March 6-7, 2023.

On the basis of the Board's review of all material received the following was approved:

On June 13, 2023 - *“The Bachelor of Science in Pharmacy program at Qatar University has been awarded International Accreditation Status by the Canadian Council for Accreditation of Pharmacy Programs for a five-year term ending in 2028.”*

On June 13, 2023 - *“The Doctor of Pharmacy program at Qatar University has been awarded International Accreditation Status by the Canadian Council for Accreditation of Pharmacy Programs for a five-year term ending in 2028.”*

The Faculty will provide an Interim Progress Report by May 1, 2024 detailing action plans and outcomes associated with:

- Changes to the financial resources available for program operation; and,
- Changes in the academic staff; and,
- Quality improvement efforts associated with findings of the most recent site visit as it relates to the Standards that were Partially Met and Not Met



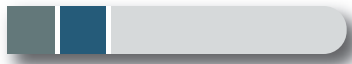
DIRECTORY OF CCAPP ACCREDITED PHARMACY TECHNICIAN PROGRAMS

The following Colleges offer Pharmacy Technician Programs that have been accredited by The Canadian Council for Accreditation of Pharmacy Programs. Included in each listing is the current accreditation award and term. The listing reflects the status of each program as of June 30, 2023.

Canadian Pharmacy Technician Programs

1. **Algonquin Careers Academy – Ottawa, Ontario**
Accreditation Status – July 2022 - June 2027
2. **Anderson College (formerly Algonquin Careers Academy) – Mississauga, Ontario**
Accreditation Status – July 2022 - June 2027
3. **Anderson College (formerly National Academy of Health and Business and Technology) - Mississauga, Ontario**
Accreditation Status – July 2021 - June 2025
4. **Anderson College (formerly Westervelt College) – London, Ontario**
Accreditation Status – July 2021 - June 2026 (in-person Program). Qualifying Status (on-Line Program)
5. **Bow Valley College – Calgary, Alberta**
Accreditation Status – December 2022 - June 2028
6. **Canadian Imperial College – Edmonton, AB**
Qualifying Accreditation Status 2023
7. **CDI College – Burnaby, British Columbia**
Accreditation Status – January 2021 - June 2027
8. **Centennial College – Toronto, Ontario**
Accreditation Status – January 2019 - December 2023
9. **Collège Communautaire du Nouveau-Brunswick – Campbellton, New Brunswick**
Accreditation Status December 2022 - June 2026
10. **CTS Canadian Career College – North Bay, Ontario**
Accreditation Status – January 2019 - December 2023
11. **Eastern College – Halifax, Nova Scotia**
Accreditation Status – July 2022 - June 2027
12. **Georgian College – Barrie, Ontario**
Accreditation Status – January 2020 - December 2024
13. **Fanshawe College of Applied Arts & Technology – London, Ontario**
Accreditation Status – July 2021 - June 2026
14. **Fleming College – Peterborough, Ontario**
Accreditation Status – January 2020 - December 2024
15. **Humber Institute of Technology & Advanced Learning – Toronto, Ontario**
Accreditation Status – July 2022 - June 2027

- 
16. **Keyin College – Grand Falls-Windsor, Newfoundland**
Accreditation Status – January 2022 - June 2025
 17. **Keyin College – St. John's, Newfoundland**
Accreditation Status – July 2022 - June 2024
 18. **Kingston Learning Centre – Kingston, Ontario**
Accreditation Status - July 2023 - June 2024
 19. **La Cité Collégiale – Ottawa, Ontario**
Accreditation Status - December 2022 --June 2028
 20. **Lambton College – Sarnia, Ontario**
Accreditation Status – December 2022 - June2028
 21. **Manitoba Institute of Trades and Technology – Winnipeg, Manitoba**
Accreditation Status – December 2022 --June 2028
 22. **Mohawk College of Applied arts and Technology – Hamilton, Ontario**
Accreditation Status – June 2023 - June 2026
 23. **New Brunswick Community College – Moncton, New Brunswick**
Accreditation Status – January 2022 - June 2027
 24. **New Brunswick Community College – Saint John, New Brunswick**
Accreditation Status - June 2023 - June 2028
 25. **Niagara College of Applied Arts and Technology – Welland, Ontario**
Accreditation Status – July 2022 - June 2027
 26. **Norquest College – Edmonton, Alberta**
Accreditation Status – July 2022 - June 2027
 27. **Nova Scotia Community College – Dartmouth, Nova Scotia**
Accreditation Status – July 2019 - June 2024
 28. **Okanagan College – Kelowna, British Columbia**
Accreditation Status – June 2023 - June 2026
 29. **Red Deer College – Red Deer, Alberta**
Accreditation Status – December 2022 - June 2028
 30. **Robertson College – Calgary, Alberta**
Accreditation Status – July 2022 - June 2025
 31. **Saskatchewan Polytechnic Saskatoon Campus – Saskatoon, Saskatchewan**
Accreditation Status – July 2022 - June 2027
 32. **Selkirk College – Castlegar, British Columbia**
Accreditation Status – January 2022 - June 2025
 33. **Sheridan Institute of Technology and Advanced Learning – Brampton, Ontario**
Accreditation Status – January 2022 - June 2027



34. St. Clair College of Applied Arts and Technology – Windsor, Ontario
Accreditation Status – July 2022 - June 2025
35. Stenberg College – Surrey, British Columbia
Accreditation Status – December 2022 - June 2028
36. Vancouver Community College – Vancouver, British Columbia
Accreditation Status – July 2019 - June 2024

International Pharmacy Technician Schools

1. University of Doha for Science and Technology (formerly the College of North Atlantic) – Doha, Qatar
International Accreditation Status – June 2023 - June 2028



PHARMACY TECHNICIAN SITE VISITS AND ACCREDITATION DECISIONS 2022 - 2023

Accreditation Awards approved at the December 2022 Board Meeting

Stenberg College – Surrey, BC

On December 15, 2022, the Pharmacy Technician Program of Stenberg College, Surrey, BC, was awarded Accreditation Status for 5.5 years from December 2022-June 2028 with the following condition(s).

- That a progress report be submitted in two years.

Manitoba Institute of Trades and Technology – Winnipeg, MB

On December 15, 2022 the Pharmacy Technician Program of Manitoba Institute of Trades and Technology was awarded Accreditation Status for 5.5 years from December 2022 to June 2029 with the following condition(s).

- That a progress report be submitted in two years.

CCNB – Campbellton, NB

On December 15, 2022 the Pharmacy Technician Program of Collège Communautaire du Nouveau-Brunswick was awarded Accreditation Status for 3.5 years from December 2022 to June 2026 with the following condition(s):

- That a progress report be submitted in one year.

Bow Valley College – Calgary, AB

On December 15, 2022 the Pharmacy Technician Program of Bow Valley College was awarded Accreditation Status for 5.5 years from December 2022 to June 2028 with the following condition(s):

- That a progress report be submitted in two years.

Lambton College – Sarnia, ON

On December 15, 2022, the Pharmacy Technician Program of Lambton College was awarded Accreditation Status for 5.5 years from December 2022 – June 2028 with the following condition(s):

- That a progress report be submitted in two years.

La Cité College – Ottawa, ON

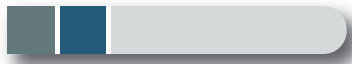
On December 15, 2022, the Pharmacy Technician Program of Lambton College was awarded Accreditation Status for 5.5 years from December 2022 – June 2028 with the following condition(s):

- That a progress report be submitted in two years.

Red Deer Polytechnic – Red Deer, AB

On December 15, 2022, the Pharmacy Technician Program of Lambton College was awarded Accreditation Status for 5.5 years from December 2022 – June 2028 with the following condition(s):

- That a progress report be submitted in two years.



Accreditation Awards approved at the June 2023 Board Meeting

New Brunswick Community College – Saint John, NB

On June 13, 2023, the Pharmacy Technician Program of New Brunswick Community College was awarded Accreditation Status for 5 years from June 2023-June 2028 with the following condition(s):

- That a progress report be submitted in two years.

Okanagan College – Kelowna, BC

Accreditation Status for 3 years from June 2023-June 2026 with the following condition(s):

- That a progress report be submitted in one year.

Mohawk College – Hamilton, ON

On June 13, 2023, the Pharmacy Technician Program of Okanagan College was awarded Accreditation Status for 3 years from June 2023-June 2026 with the following condition(s):

- That a progress report be submitted in one year.

International Programs:

University of Doha for Science and Technology – Doha, Qatar

On June 13, 2023, the Pharmacy Technician Program of University of Doha for Science and Technology was awarded International Accreditation Status for 5 years from June 2023-June 2028 with the following condition(s):

- That a progress report be submitted in two years.



REPORT OF THE PRESIDENT

Annual General Meeting - June 13, 2023

It has been an enormous privilege and a highlight for me professionally to have served as the President of CCAPP for 2022-2023. It has been especially meaningful for me to serve in this role as CCAPP's meetings and accreditation activities have returned to full in-person after the challenging years of the COVID-19 pandemic.

With the official end of the pandemic, 2022-2023 inevitably was a busy year for the board and its committees. Since the last in-person Board of Director and Annual General Meetings in June 2020, the Board of Directors met three times, the Executive Committee met four times, the Pharmacy Technician Programs Committee met two times, The Nominations Committee met one time, and the Bylaws Committee met two times. I met with Dr. Wayne Hindmarsh, the CCAPP Chief Executive Officer, eleven times virtually and was also able to work with him in person on three accreditation visits.

Summary of Activities


As mentioned, this was a busy year for accreditation visits, particularly for Pharmacy Technician programs, largely due to a backlog that formed during the pandemic. Dr. Hindmarsh and Ms. Cathy Shuster conducted surveys of thirteen Pharmacy Technician programs, including one international program (Doha, Qatar). Two Canadian Doctor of Pharmacy programs and two International Pharmacy programs (Lebanon and Qatar) were surveyed.

After being delayed until a time when the Board of Directors could once again meet in person, the start of CCAPP's **2023-2026 Strategic Planning process** coincided with the annual Board of Directors Meeting in Toronto in June 2022. Dale Cooney facilitated a one-day workshop, which culminated in the first draft of a new Strategic Plan. This plan was revised during the fall and was accepted by the Board in December 2022. Subsequently, an **Operational Plan** which included a timeline for the completion of the supporting tasks which was adopted by the Board in February 2023.

The Board of Directors determined that two additional working groups would be required to complete tasks outlined in the 2023-2026 Strategic Plan: an **Evaluation Working Group** and a **Technology Working Group**. Membership for the Evaluation Working Group has been identified, with Ms. Kendra Townsend serving as Chair, and work has already begun. The Technology Working Group, with me serving as Chair, is anticipated to be established and related work initiated in December 2023. It has been rewarding to see a number of the identified tasks related to the new Strategic Plan begun and in some cases already completed.

Revision of accreditation standards is a key piece of the new Strategic Plan and under the leadership of Dr. Dave Edwards, the Standards Committee has prepared the **first draft of the Accreditation Standards for Canadian Educational Programs Leading to the Doctor of Pharmacy (PharmD) Degree** for discussion and approval by the Board of Directors, after external consultation around content related to Equity, Diversity, and Inclusivity. A similar **review process began in January for the Accreditation Standards for Canadian Pharmacy Technician Programs**, under the leadership of Dr. Edwards, Ms. Julee Joseph, and Ms. Tana Yoon. A first draft is projected to be complete by end of summer 2023 with a final draft for approval by the Board of Directors in December 2023.

The 2023-2026 Strategic Plan also captured the importance of proactive and transparent communication with CCAPP's stakeholders. Subsequently, Dr. Hindmarsh prepared and circulated CCAPP's **first newsletter** in March 2023, outlining recent CCAPP activities and highlights.



The Board approved the 2023-2024 budget for CCAPP in February 2023, with a 2.5% increase in accreditation fees charged to our programs and an increase in assessment fee from \$40 to \$45 for Pharmacy Technician programs. Funds were specifically set aside under Special Projects to support work related to the new Strategic Plan (e.g., the newly established Evaluation Working Group and the Standards Group for their revision of the Accreditation Standards for Canadian Pharmacy Technician Programs).

I personally had the privilege of representing CCAPP on a **working group tasked with proposing revisions to the NAPRA Professional Competencies for Canadian Pharmacists at Entry to Practice**. This involved three days of in-person meetings in September 2022 and two virtual follow-up meetings. I also look forward to joining Dr. Hindmarsh at a virtual meeting this month with NAPRA to discuss implementation of their *Principles of Professionalism for the Profession of Pharmacy*.

I am sad to be saying farewell to **Dr. Nick Busing** and **Dr. Dave Edwards**, who I have grown very fond of. I have been delighted with the engagement and understanding that Dr. Busing, a non-pharmacy representative, has shown with respect to the field of pharmacy, and he was the ideal person to take the President “baton” from. I have also been constantly watching and learning from Dr. Edwards, who has set the bar for effective leadership through his painstaking and invaluable work of revising CCAPP’s accreditation standards for Pharmacy Programs.

I am pleased to soon be welcoming two new members to the Board - **Dr. Donald McKay** (replacing Dr. Nick Busing), and **Dr. Julie Méthot** (replacing Dr. Dave Edwards). I have every confidence that they will carry on the excellent work that their predecessors have been known and appreciated for.

I have sincerely valued the opportunity to work more closely with **Dr. Hindmarsh** this past year and can see much more clearly what an asset he is to the organization for his years of experience, his unflappable nature, and his strong character. It’s clear also that he has the support of an exemplary employee and colleague in **Ms. Cathy Schuster**, who I have also had an opportunity to get to know better. They are truly a dream team for CCAPP.

I am extremely grateful for the wisdom, commitment, and kindness of a most excellent **Executive Committee** during my year as President of CCAPP. I am humbled by the leadership talent that Dr. Busing and Ms. Kendra Townsend have both brought to their respective roles. I especially want to wish **Ms. Townsend** well as she steps into the President’s role and I’m excited to see the amazing work that will be done by the Board under her leadership in the next year.

Finally, I want to thank each **member of the Board of Directors** who make it a pleasure to serve on this Board and who inspire me through their passion for improving pharmacy education.

Respectfully submitted,



Curtis Harder
President

REPORT OF THE CHIEF EXECUTIVE OFFICER

Board of Directors Meeting – June 13, 2023

2022-2023 was a very busy year for CCAPP. There were more than the usual number of site visits; David Edwards, Chair of the Standards Committee and his working group completed their 2023 revision of the Canadian University Standards; the Pharmacy Technician Standards revision is also in process under the leadership of Julee Joseph and Tana Yoon; the operational plan for our Strategic Goals 2023-2026 was completed under the leadership of our President and Executive members and the first Strategic Plan Working Group (Evaluation Working Group) is meeting this week.

Accreditation Activities – Canadian Degree Programs

The Doctor of Pharmacy programs at the Université de Montréal and the University of Alberta were reviewed in the fall of 2022. Three University programs will be reviewed in early 2024: The University of Ottawa, the University of Manitoba and the Université Laval. The University of Ottawa will be accepting their first group of pharmacy students in September 2023.

Accreditation Activities – Pharmacy Technician Programs

Thirteen Pharmacy Technician programs were reviewed during 2022-2023. Fortunately, we were able to conduct all visits 'in person'. The Colleges visited were: Stenberg (Surrey, B.C.), MITT (Winnipeg, MB), CCNB (Campbellton, NB), Bow Valley (Calgary, AB) Lambton (Sarnia, ON), La Cité (Ottawa, ON), Red Deer (Red Deer, AB), Imperial (Edmonton, AB), Kingston Learning Centre (Kingston, ON), NBCC (Saint John, NB) Okanagan (Kelowna, BC), Mohawk (Hamilton, ON), and University of Doha for Science and Technology (Doha, Qatar).

There will be fewer programs for review in 2023-2024 as the backlog from the pandemic has been mostly completed. The following Table provides a breakdown of the number of Pharmacy Technician programs by province (and one international). There was one new program added in 2022-2023 (in Alberta).

A breakdown of the number of Accredited PT Programs by Province

British Columbia	5
Alberta	5
Saskatchewan	1
Manitoba.....	1
Ontario	17
New Brunswick.....	3
Newfoundland.....	2
Nova Scotia	2
International (Doha University).....	1
Total.....	37

International Activities

Two Pharmacy Programs were reviewed this year: Beirut Arab University (Lebanon) and Qatar University. A site visit was also conducted at the Doha University for Science and Technology in Qatar for their Technician diploma program. The changes in these programs since requesting CCAPP International Accreditation has been outstanding.



CCAPP Member Relations

It was difficult to meet in person with our Member organizations this year but we are looking forward to our 'in person' meeting with AFPC while at CPERC and with PEBC (virtually) next week. CCAPP participated in a number of NAPRA activities this past year: Curtis Harder was a member of the working group for the revision of the entry-to-practice competencies for pharmacists and pharmacy technicians: Cathy Schuster presented an update on the accredited Pharmacy Technician programs to the provincial Regulatory Authorities and served as a member of the NAPRA language proficiency working group. There were other requests from NAPRA that were addressed by our board members. Thank you to Marie-France Beauchesne, David Edwards, Tana Yoon for the specific information requested from you. Curtis and I will be meeting with NAPRA next week to discuss the Culture of Professionalism within Pharmacy Programs.

Appreciation

I wish to express my sincere appreciation to all Board members for your support during this past year. A special thank you to David Edwards and Nick Busing who will be leaving the Board this year. You both have contributed so much to the growth of CCAPP. You will be missed but I do hope we can call on you in the future when we need your expertise. As I mentioned in my report last year, the Standards review process that David Edwards put in place will serve us well for future updates and especially for the current revision of the Pharmacy Technician Standards.

A huge thank you to Cathy Schuster, our Coordinator of Pharmacy Technician Programs. Her dedication to the Technician program accreditation process is truly amazing. It is great for CCAPP to have such a committed person serving in the role of Coordinator of Pharmacy Technician Programs.

Thank you Jenna Parachoniak and your staff for the excellent support from Megram and the rapid response when called upon.

My sincere thank you to all those individuals who responded to our call for serving as members of the review teams. The hours put into the review of the Self-Studies and appendices, the long days of meetings, and the input to the final reports is greatly appreciated.

In closing, thank you Curtis for your dedicated leadership this year. I enjoyed our numerous Zoom meetings and having you as a member of a number of our visitation teams. It has been a pleasure working with you in this role.

Respectfully submitted,



K. Wayne Hindmarsh
Chief Executive Officer

APPENDIX 1

THE CCAPP AUDITED FINANCIAL STATEMENT March 2023



Financial Statements

The Canadian Council for Accreditation of
Pharmacy Programs

March 31, 2023

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To the Board of Directors of
The Canadian Council for Accreditation of Pharmacy Programs

Opinion

We have audited the financial statements of The Canadian Council for Accreditation of Pharmacy Programs (the "Council"), which comprise the statement of financial position as at March 31, 2023, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the council's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script.

Toronto, Canada
June 13, 2023

Chartered Professional Accountants
Licensed Public Accountants

The Canadian Council for Accreditation of Pharmacy Programs

Statement of Operations and Changes in Net Assets

Year ended March 31

2023

2022

Revenue

Accreditation fees	\$ 342,986	\$ 314,025
Membership fees	52,500	52,500
Interest income	17,594	12,895
Grant	5,000	5,000
	<u>418,080</u>	<u>384,420</u>

Expenses

Administration fees	42,030	37,852
Insurance	9,513	7,937
Interest and bank charges	3,451	4,152
Meetings and travel	31,043	9,848
Office	24,930	22,427
Professional fees	8,000	5,136
Rent	15,300	14,400
Site visits	92,236	53,315
Special projects	8,893	-
Travel - Executive Director	10,828	892
Wages and employee benefits	149,637	138,484
	<u>395,861</u>	<u>294,443</u>

Excess of revenue over expenses 22,219 89,977

Unrestricted net assets, beginning of year 1,050,746 960,769

Unrestricted net assets, end of year \$ 1,072,965 \$ 1,050,746

The Canadian Council for Accreditation of Pharmacy Programs

Statement of Financial Position

March 31

2023

2022

Assets

Current

Cash	\$ 360,611	\$ 448,539
Accounts receivable	11,784	8,453
HST receivable	3,614	-
Short-term investments (Note 3)	473,767	276,018
Prepaid expenses	10,577	7,942

860,353 740,952

Investments (Note 3) 486,258 569,956

\$ 1,346,611 \$ 1,310,908

Liabilities

Current

Accounts payable and accrued liabilities	\$ 6,848	\$ 5,000
HST payable	-	16,372
Deferred revenue	266,798	238,790

273,646 260,162

Net assets

Unrestricted net assets 1,072,965 1,050,746

\$ 1,346,611 \$ 1,310,908

Lease commitments (Note 5)

Approved on behalf of the Board of Directors:



Director

Curtis Harder

The Canadian Council for Accreditation of Pharmacy Programs

Statement of Cash Flows

Year ended March 31

2023

2022

Increase (decrease) in cash

Operating

Excess of revenue over expenses

\$ 22,219 \$ 89,977

Change in non-cash working capital items

Accounts receivable

(3,331) (2,626)

Prepaid expenses

(2,635) 391

Accounts payable and accrued liabilities

1,848 (1,115)

Deferred revenue

28,008 216,395

HST receivable/payable

(19,986) 19,621

26,123 322,643

Investing

Purchase of investments (net)

(114,051) (10,269)

(Decrease) increase in cash

(87,928) 312,374

Cash

Beginning of year

448,539 136,165

End of year

\$ 360,611 \$ 448,539

The Canadian Council for Accreditation of Pharmacy Programs

Notes to the Financial Statements

March 31, 2023

1. Nature of operations

The Canadian Council for Accreditation of Pharmacy Programs (the "Council") is a non-profit organization incorporated in 1993 under The Canada Corporations Act, and now operates under the Canada Not-for-profit Corporations Act. The Council is exempt from income taxes under Part I of the Income Tax Act.

The Council assesses the quality of pharmacy programs in Canadian universities and Canadian technical pharmacy programs and promotes continued improvement of educational programs.

2. Significant accounting policies

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Cash

Cash consists of bank deposits held with financial institutions. There are no restrictions on cash held by the Council.

Investments

Investments consist of Guaranteed Investment Certificates ("GIC's") held with the Bank of Montreal. GIC's maturing within the next twelve months have been classified as short-term.

Capital expenditures

Items of a capital nature are expensed in the year of acquisition. This policy is considered appropriate for not-for-profit organizations where the acquisition of capital items is incorporated within the annual budgeting process and annual revenues are less than \$500,000. Capital expenditures for the year amounted to \$Nil (2022 - \$Nil).

Revenue recognition

The Council follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Accreditation and membership fees are recognized in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. These fees are deferred based on the date of the accreditation and membership year.

Interest income is recognized at the time when interest has been earned.

The Canadian Council for Accreditation of Pharmacy Programs

Notes to the Financial Statements

March 31, 2023

2. Significant accounting policies (continued)

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the period. Actual results could differ from these estimates.

Significant estimates made by management include the allowance for doubtful accounts.

Financial instruments

The Council considers any contract creating a financial asset, liability or equity instrument as a financial instrument. The Council accounts for the following as financial instruments:

- cash
- accounts receivable
- investments
- accounts payable

A financial asset or liability is recognized when the Council becomes party to contractual provisions of the instrument.

Financial assets or liabilities obtained in arm's length transactions are initially measured at their fair value. In the case of a financial asset or liability not being subsequently measured at fair value, the initial fair value will be adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption.

The Council subsequently measures all of its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value; investments in equity instruments that are not quoted in an active market, which are measured at cost less any reduction for impairment; derivative contracts, which are measured at fair value; and certain financial assets and financial liabilities which the Council has elected to measure at fair value. Changes in fair value are recognized in net income.

3. Investments

	<u>2023</u>	<u>2022</u>
Guaranteed income certificates maturing within one year	\$ 473,767	\$ 276,018
Guaranteed income certificates maturing after one year	<u>486,258</u>	<u>569,956</u>
	<u>\$ 960,025</u>	<u>\$ 845,974</u>

The Canadian Council for Accreditation of Pharmacy Programs

Notes to the Financial Statements

March 31, 2023

3. Investments (continued)

The effective interest rates on the investments at year end varies from 1.15% to 4.80% (2021 - 0.50% to 2.10%) and have maturity dates ranging between July 2022 to September 2025. The average interest rate for the year was 1.95% (2021 - 1.53%).

Interest accrued on the investments at year end amounted to \$11,784 (2022 - \$8,453) and is included in as accounts receivable on the Statement of Financial Position.

4. Capital disclosures

The Council considers its capital to be the balance maintained in its Unrestricted Net Assets. The balance on March 31, 2023 is \$1,072,965 (2022 - \$1,050,746). The primary objective of the Council is to invest its capital in a manner that will allow it to continue as a going concern and comply with its stated objectives. Capital is invested under the direction of the Board of Directors of the Council with the objective of providing a reasonable rate of return, minimizing risk and ensuring adequate liquid investments are on hand for current cash flow requirements. The Council is not subject to any externally imposed requirements of its capital.

5. Lease commitments

The Council leases its premises subject to a lease expiring June 30, 2024. Future minimum annual payments under the lease are as follows:

2024	\$ 15,600
2025	<u>3,900</u>
	<u>\$ 19,500</u>

6. Financial instruments

The significant financial risks to which the Council is exposed to are credit risk, liquidity risk and market risk. Market risk consists of currency risk, interest rate risk, and other price risk. There has been no change in the risk exposure of the Council from the prior period.

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss or the other party by failing to discharge an obligation. The Council is subject to credit risk through amounts receivable. Accounts receivable are subject to normal industry credit risks.

The Council performs regular credit assessments of its members and provides allowances for potentially uncollectible amounts receivable, when considered appropriate.

The Canadian Council for Accreditation of Pharmacy Programs

Notes to the Financial Statements

March 31, 2023

6. Financial instruments (continued)

(b) Liquidity risk

Liquidity risk is the risk that the Council will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Council's exposure to liquidity risk is dependent on providing assessments to its members, collection of accounts receivable, and raising of funds to meet commitments and sustain operations. Cash flow from operations provides sufficient resources to meet the Council's cash requirements.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Council is not exposed to currency and other price risk.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Council is exposed to interest rate risk on its investments.
